

CHECKLIST FOR DRAFT SCHEDULE DRIVING 2013



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT

Event : CAI-W **Place:** Verona **Country :** ITA
NF: ITA **Dates :** 7-8 November - 2013

Indoor: **Outdoor:**

Status :

CAI-A4	<input type="checkbox"/>	CAI-A4 WcupQ	<input type="checkbox"/>	CAIP-A4	<input type="checkbox"/>
CAI-A2	<input type="checkbox"/>	CAI-B4	<input type="checkbox"/>	CAIP-A2	<input type="checkbox"/>
CAI-A1	<input type="checkbox"/>	CAI-B2	<input type="checkbox"/>	CAIP-A1	<input type="checkbox"/>
CAIO1	<input type="checkbox"/>	CAI-B1	<input type="checkbox"/>	CAIP-B4	<input type="checkbox"/>
CAIO2	<input type="checkbox"/>	CAI-BT	<input type="checkbox"/>	CAIP-B2	<input type="checkbox"/>
CAIO4	<input type="checkbox"/>			CAIP-B1	<input type="checkbox"/>

CAI-Children

CAI-W Indoor x

Championships :

CH-M-A4 CH-M-A2 CH-M-A2

CH-M-A Combined Ponies

CH-EU-A4

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 8th November 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2013
- FEI Veterinary Regulations, 13th edition, effective 1st January 2013
- **The FEI Rules for Combined Driving Events and its Annexes, 10th edition, 1st January 2009, updates effective 1st January 2013**
- **The FEI World Cup™ Driving Rules, the season 2013-2014**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 30.09.2013

Signature :

A handwritten signature in black ink, appearing to read 'BdeRham', with a long horizontal stroke extending to the right.

Bettina de Rham
Director Driving, Reining, Vaulting

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: E.A per le Fiere di Verona
Address: Viale del Lavoro 8- 37135 Verona (ITA)
Telephone: +39 0458298132 Fax: +39 0458298230
Email: toffali@veronafiere.it Website: www.fieracavalli.it

Contact Details Show Ground:

Address: Viale del Lavoro 8-Verona Italy Telephone: +39 0458298132
Nearest airport: Verona Catullo AIRPORT (15 min by car)
Train station: Verona Porta Nuova

By car: A4 exit Verona Sud. Follow the signposts to "FIERA INGRESSO CANGRANDE" about 2/3 minutes. Enter by the door "E" or "I".

2. ORGANISING COMMITTEE

President of the Event: Dr. Ettore Riello
Ceo Ente Fiera di Verona: Dr. Giovanni Mantovani
Show Secretary: Mrs. Carlotta Toffali Mr. Enzo Calvi
Show Office: HIPPODATA
Press Officer: Cindy Timmer

3. EVENT DIRECTOR

Name: Cindy Timmer
Address: Distelvlinderlaan 37 NL-7323 RK Apeldoorn
Telephone: +31 (0)654674396 Fax: +31 (0)842298624
Email: cindy@head2tail.nl

IV. OFFICIALS

1. GROUND JURY

President:

Name: Klaus Peppersack Nationality: GER Level: O√
 FEI ID: 10049915

Members:

Name: Peter Bonhof Nationality: NED Level: O √
 FEI ID: 10050865

Name: Giuseppe del Grande Nationality: ITA Level: I √
 FEI ID: 10053661

2. FOREIGN JUDGE

Name: HansPeter Rüsclin Nationality: SUI Level: O√
 FEI ID: 10050094
 Email: hp.v.ruesclin@bluewin.ch

3. TECHNICAL DELEGATE

Name: Philip Bateman Nationality: GBR Level: O√
 FEI ID: 10049316
 Email: standish55@btinternet.com

4. COURSE DESIGNER

Name: Johan Jacobs Nationality: NED Level: O√
 FEI ID: 10050307
 Email: info@coursedesign.nl

ASSISTANT COURSE DESIGNER

Name: Alessandra Gerardini Nationality: ITA√

5. APPEAL COMMITTEE

President: Cesare Benedetti Nationality: ITA √Email:
 c.benedetti@zetafarm.it

Members: Antonio Grasso (ITA)

6. CHIEF STEWARD

Name: Anya Mower Nationality: GBR √
 FEI ID: 10094114
 Email: patanya98@bbmax.co.uk

7. ASSISTANT STEWARDS

Name: Francesco Ajosa (ITA)

FEI ID: 10050032

8. FEI VETERINARY DELEGATE

Name: ALESSANDRO CENTINAIO Nationality:(ITA)

FEI ID: 10051528

Email: info@brughiera.it

9. VETERINARIAN SERVICES MANAGER

Name: DANIELE DALL'ORA (ITA) ✓

Mobile: +393487156976

Email:d.dallora@fiseveneto.com

FEI ID: 10053611

Treating Veterinarian

Name: CHIARA ZOCCATELLI (ITA) ✓

Mobile: +393343454890

FEI ID:10089600

Please indicate a 24 hours Veterinary services phone number:

10. MEDICAL DOCTOR/MEDICAL SERVICES

Name: Dr. Simone Sebastiani (ITA)

Telephone: +39 3494646607

11. FARRIER

Name: Roberto Rigato (ITA)

Telephone:+393497341263

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	06/11	h.8.00 am to 6 p.m
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	07/11	h.12.00 am
• Declaration of Starters:	07/11	Following the H.I.
• first competition	07/11	h.23.15
• World Cup competition	08/11	h.23.15

2. VENUE

The event will take place: indoors outdoors

3. COMPETITION ARENA

Length: 41 m

Width: 75 m

PRACTICE ARENA

Length: 23 m

Width: 60 m

4. STABLES

Size of boxes 3.20 m x 3.20 m

(minimum 3m x 3m+10% 3m x 4m)

VI. INVITATIONS

Competitors are invited by the Organizing Committee through their NF

Two grooms per driver for Four-in-Hand

Open to 5 drivers of the Top Ten Drivers 2013 acc. to the rules of the FEI World Cup Driving. Up to three further wild cards may be allocated. One Wild Card is reserved for a Home Driver and two additional Wild Cards may be allocated by the OC in accordance to the FEI Rules. All Wild Card Drivers must have competed at least once at an FEI approved summer qualifying event for the 2013-2014 Indoor Season. Any Driver who competes in a FEI World Cup™ as a Wild Card entry cannot earn FEI World Cup™ points from his result from that event.

Each driver may enter 5 horses.

7. DRAW:

Explanation of the Draw with time, date and location:

h.13.00 on 7 November, location to be decided and will be communicated in time to all people involved. The draw must be in the presence of the Athletes.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

CLOSING DATES FOR:

Nominated entries	1 October 2013
Definite entries	22 October 2013
Deadline for substitutions of Athletes and/or horses:	4 November 2013
Entry fee per driver (if a global entry is not charged)	500 EUR
Stabling fee per horse:	0

Substitution of horses/ponies:

After the definite entries have been made, substitutions of horses and/or competitors may only be made with the express permission of the OC. The substituted horse and/or competitor **must** be on the nominated entry list.

Refund Procedure:

Organising Committees may include the following in the schedule:

“NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.”

ADDITIONAL FEES/CHARGES BY OC (incl. VAT):

Electricity (upon request):	45 eur from 06 to 09 November
Manure disposal:	40 eur per horse
Hay	8eu p/bale
Straw	10eu p/bale
Shavings	12 eu p/bale
MCP Fee	<input checked="" type="checkbox"/> Chf 12.50 <input type="checkbox"/> NIL (included in entry fee)
tack boxes.	200 eur

For the health papers the competitors will be charged 35 eu per horse.

VIII. FACILITIES OFFERED

1. ATHLETES

Hotel: Hotel Leon d'oro 4*-viale Piave 5, 37135- Verona (Italy)

Accommodated (bed and breakfast) in 1 double room from 06/11 to 09/11 at OC x Athletes expense

Any extras(drinks,tips,invitations,telephone call, meal at the hotel,extra breakfast etc.) shall be charged to the riders, in addition to surcharges for double bedrooms.

Competitors will be responsible if they change their bookings on arrival at the hotel.

Meals: at the expense of OC x Athletes from 06/11 (lunch) to 08/11 (dinner).

For further hotel Bookings trainers,owners etc would you please contact:

hospitality@fieracavalli.it ph. +39 0458298620

Competitors will receive their passes and identification numbers from the show office on payment of entry fees.

Rooms for guests should be reserved at own expenses

Competitors have to confirm the hotel reservation 1 week before the event (31th October); the OC can not guarantee the room without confirmation.

Competitors will be asked for a credit card guarantee for hotel reservations made for them and on their behalf(also for their owners, sponsors, companions,etc.)

Cancellations have to be done 48 hours before arrival; No show or late cancellations will be charged to the Athletes (entire amount of the room).

Travel expenses: as per the FEI World Cup Driving Rules – Article 13.5

Each Driver will receive accreditations for himself and partner, four Grooms and four Owners (Art. 13.2)

2. GROOMS

All drivers will receive meals free of charge at the showground at OC cost from 06 November to 9 November lunch for two Grooms. For grooms the OC will reserve a double room in the same hotel of the drivers.

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC x Athletes from 06/11 to 09/11.

Meals: at OC x Athletes expense from 06/11 (lunch) to 08/11 (dinner).

3. HORSES

Art 13.5: Transport expense to be paid by the OC at 2 EUR per km one way with a maximum of 2000 EUR. The travel expenses count from the place where the horses are stabled.

Stabling arrangements, from 06/11 to 09/11. Cost to be paid by OC

4. LOCAL TRANSPORTATION ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Shuttle service is available for Athletes and Officials between the Verona Airport Valerio Catullo, the Verona Porta Nuova station, the Hotel Leon d'oro and the showground. During the show, shuttle service is available non-stop from 7.00 a.m to 1 hour after the end of the last class between the show ground and the Hotel Leon D'oro.

5. WELCOME

The time and date of arrival of drivers and horses and their means of transport must be given to the OC in order to facilitate them upon arrival.

Horses may enter the Fair area strictly through:

Door "E" on 06/11/2013 from 8a.m to 6p.m. Please take note that horses are not allowed to enter the stable outside these time.

By reason of veterinary order, DOGS ARE NOT ALLOWED ON THE SHOW GROUNDS

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

Advertising in Competition A and C: The competitors are: authorised by the OC to display the logo of their personal sponsor on the carriage in accordance with the General Regulations and Art. 913.2.

Advertising in Competition B: The competitors are: authorised by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with the GR and Art. 913.3.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

PRIZE - CLASSIFICATION

As per FEI World Cup™ Driving Rules 2013-2014

3. PRIZE GIVING CEREMONY

At the end of each competition, the competitors shall enter the main arena for the prize giving ceremonies.

the Organizer as follows:

1. The arena is totally cleared of all fences.
2. The winner and the placed come in with horses. All the horses have the ribbons.
3. National anthem of the winner.
4. Congratulation to the winner and the placed.
5. Victory gallop, led by the winner. All leave the arena.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

The FEI will NOT insure:

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS

As per FEI World Cup™ Driving Rules 2013-2014

6. TIMING DEVICE

Swiss Timing LTD Model: TL 5005 Timer FEI Report number: 22040021A
Swiss Timing LTD Model: OEC4 Transmitter - Receiver FEI Report number: 22040022B
Swiss Timing LTD Model: KIT 120 TRA037 / TRA036 FEI Report number: 22040024C

7. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

8. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

9. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

10. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to Laetitia.Gillieron@fei.org in the proper Excel or "XML" file immediately after the event. the file can be downloaded using the following link:

<http://fei.org/disciplines/officials-organisers/organisers/driving-and-para-equestrian-driving/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2013

1. CUSTOMS FORMALITIES

at Athletes' charge

Address: Migliavada srl- PRATICHE DOGANALI
Via Brogeda, 27
22100 Como (Italy)
Telephone: +39 031543321 Fax: +39 031543337
Email: mauro@migliavada.com

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

All participating horses must be in possession of:

- 1) A declaration(with a detailed list) from their own NF stating that the same is temporarily imported into Italy to take part in Verona CAI-W 2013
- 2) An ATA form, especially for extra European countries or in the case the horse will pass through not Eu Countries (crossing not communitarian nations) (for further information see: <http://www.atacarnet.com>)
- 3) Official veterinary health certificates on the International Form issued from the official veterinary health authorities on the Country of origin
 - a) For horse from European Countries see Annex B of Council Directive 1990/426 EC and subsequent amendment (please remember that this Annex still in force only 10 days).
 - b) For horses from NOT European Countries see Council Directive 1992/260 EC and Commission Decision 2004/211 EC and respective subsequent amendment.

The following documents must be presented, on arrival of horses, to the Show secretariat before the veterinarian inspection.

FEI PASSPORT

INTERNATIONAL ANIMAL TRANSPORT CERTIFICATE

HEALTH INFORMATION CERTIFICATE

These documents will be returned counter-signed by the Local-health Authorities.

The health certificates referring the means of transport for the horses will also be requested by the local Health Authorities.

All the horses entered must have a declaration

For the health papers the competitors will be charged 35 eur per horse

3. NATIONAL REQUIREMENTS

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport/Recognition Card
National Events	Not compulsory
Category B	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
Category A	Compulsory
All Championships/Games	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2013 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January 2010) 2 nd Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL

2013 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS

2013 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION

2013 Veterinary Regulations, Chapter VI

EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance

with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

LIMB SENSITIVITY EXAMINATION

All horses competing at the Event are subject throughout the Period of the Event to Examination under article 1034 of the Veterinary Regulations, the Limb Sensitivity Protocol.

The objective of the protocol are to: (i) safeguard the welfare of the horse, according to the principles outlined in the Code of Conduct for the Horse, and (ii) to ensure a level playing field for all athletes. Horses are not eligible to compete when a limb, or part of limb, is hyposensitive or hypersensitive. Hypersensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

Horses may be examined under the protocol at any time during the Period of the Event.

All horses selected to be tested must submit promptly to the examine any specific number of horses during the Event.

FEI LABORATORY FOR SAMPLE ANALYSIS

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
 Att.: Dr Steve Maynard
 Quotient Biosearch Limited
 Address: Newmarket Road, Fordham
 Cambridgeshire CB7 5WW
 United Kingdom
 Telephone: +44-1638 724 406
 Fax: +44-1638 724 407
 Email: SMaynard@hfl.co.uk

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 within some geographical regions, as determined by the FEI Bureau, the Equine Anti-Doping Controlled Medication Programme (EADCMP) and procedure is administered by the FEI Veterinary Department. Therefore all samples collected in Groups I and II, must be analysed by the **FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Biosearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping and Controlled Medicati on/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medicati on/list%20of%20labs%20%2711.pdf).

7. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 (Veterinary Regulations Chapter V)

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- a) authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- b) conducted within the designated Treatment Boxes and
- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
Veterinary Form 1	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
Veterinary Form 2	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
Veterinary Form 3	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
Veterinary Form 4	Self declaration for the	FEI Veterinarian

	administration of specifically stated substances only (VRs article 1041)	(Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration
FEI Elective Testing Form	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

8. VETERINARIANS AT EVENTS (2013 Veterinary Regulations, Chapter II)

VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

9. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at

Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the *ADRHAs*.

COMPETITIONS**PRIZE MONEY (gross amounts) : 27.200€****Competition 1 : 6'800€
Breakdown :**

1st 2000 EUR

2nd 1300 EUR

3rd 1100 EUR

4th 900 EUR

5th 700 EUR

6th 500 EUR

7th 300 EUR

Competition 2 : 20'400€

5500 EUR

4000 EUR

3000 EUR

2750 EUR

2250 EUR

2000 EUR

900 EUR

If an eighth Athlete competes, the eighth placed Athlete is to receive the following :
 200 EUR 800 EUR

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. 20%

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

FIRST DAY : Thursday**DATE : 7 November****1. COMPETITION 1 WARM-UP**

**Time Obstacle Competition (1 round all competitors top 3 second round)
Opening Competition FEI World Cup TM Start 23.15**

Judged under: Table A acc. To Art 959
 Acc. to Art. 918 (marathon harness)
 Obstacles: See class (Art. 4.1)
 Starting order: Draw

SECOND DAY : Friday**DATE : 8 November****2. COMPETITION 2 FEI WORLD CUP**

**Time Obstacle Competition with two rounds
Rating Competition FEI World Cup TM 2013/2014 Start 23.15pm**

Permitted Drivers:

In the FEI World Cup round the same drivers as in the Warm Up Round are allowed. Same course as in the Warm Up Round. Second round is open only to the fastest three drivers from the 1st round.

Judged under:

Table A acc. to Art 959 with two rounds. Both rounds will be carried out as time competitions (Art. 959), the penalty points will be converted into seconds.

The scale of penalties is as follows:

Points	Penalty
- Dislodging one or two balls in the same single obstacle	5
- Knocking over or down any element of a multiple obstacle	5
Causing an obstacle to be rebuilt (clock stops)	5
Groom (s) or driver dismounting 1st or 2nd time (clock does not stop)	10 per incident
Groom uses the reins or the brake	20

Wrong course in a multiple obstacle, corrected	20
First or second disobedience	no penalties
Eliminations:	
- Groom(s) or driver dismounting 3rd time	elimination
- Third disobedience	
elimination - Wrong course single obstacle (sequence or direction)	
elimination - Wrong course in a multiple obstacle, not corrected	
elimination - Failing to pass through the starting or finishing flags	
elimination - Carriage turnover	
elimination - Active use of the whip by the groom	
elimination	

After ringing the bell the driver has 45 seconds to start his course; even if he has not started, the clock starts to run.

For the placing in the FEI World Cup™ competition, the time in the 1st and 2nd round are added for the top 3 drivers. For the other drivers the time in the first round decides.

Equipment: Acc. to Art. 918 (marathon harness) Obstacles: The indoor course consists of obstacles according to Art. 4.1.

- 2 marathon type obstacles (maximum 5 gates each)
- 1 bridge -
-

approx. 10 cone-type obstacles Starting order:

1st round according to the reverse order of merits in the Warm Up

2nd round in fastest 3 (acc. to Art. 959) in the first round